



JOB ANNOUNCEMENT

The California State Council on Developmental Disabilities (SCDD) is established by state and federal law as an independent state agency. SCDD consists of 29 members appointed by the Governor, with individual and family consumers representing a minimum of 60 percent of the membership, a Headquarters Office and 13 Area Board Offices. Through advocacy, capacity building and systemic change, SCDD and its Area Board Offices and Area Board Members work to achieve a consumer and family-based system of individualized services, supports, and other assistance. The SCDD Area Board Office 12 is located in Moreno Valley, California and serves the counties of Inyo, Mono, Riverside and San Bernardino..

POSITION: COMMUNITY PROGRAM SPECIALIST I, Area Board 12
TIME BASE: Half-Time
SALARY: \$1709 - \$2078 per month
LOCATION: Moreno Valley, California
DEADLINE: Until Filled

Duties: Under the supervision of the Area Board 12 Executive Director of the Area Board on Developmental Disabilities and the direction of the Life Quality Assessment Coordinator, the LQA Specialist I is primarily responsible for conducting life quality assessments with persons with developmental disabilities, and mentoring visitors as part of the Life Quality Assessment Project. Reviews LQA Summaries for content; makes recommendations to visitors; maintains a schedule of assessments; obtains and manages confidential information. Identifies and reports alleged violations of consumers' legal, civil, and service rights; liaisons with regional centers and service providers; provides training to visitors.

Desired Qualifications: Experience in the developmental disabilities service system, planning, public relations, situational analysis, report writing, and good interviewing skills are important. Good interpersonal skills are critical for success.

How To Apply: Applications will be accepted from persons on the SROA List, employees from surplus status departments, state employees with lateral transfer eligibility, and persons eligible for appointment from a valid promotional or open Community Program Specialist I eligible list. All applications meeting these criteria will be screened and only the most qualified will be interviewed. Submit Cover Letter, Resume and State Application to:

State Council on Developmental Disabilities Area Board 12
13800 Heacock Street, Suite C130
Moreno, Valley, California 92553
Attention: Ace Atkinson, Executive Director AB 12, (951) 656-5078

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